

**BANKURA UNIVERSITY**  
**Office of the Controller of Examinations**

**Professor Sarbojit Biswas**  
Controller of Examinations (Addl. Charge)  
Email: [coe@bankurauniv.ac.in](mailto:coe@bankurauniv.ac.in)



3<sup>rd</sup> Floor, Administrative Building,  
Main Campus (Beside NH-60),  
Bankura Block-II, P.O.: Purandarpur,  
Dist.: Bankura, PIN: 722155 (W.B)

**Ref No.: BKU/CE/490/2020**

**Date: 08/10/2020**

To

Principals / TiCs/ OiCs

All Affiliated Undergraduate colleges of Bankura University

Sub: **Regarding TIMELINE of Intermediate Semesters (UG SEM II & IV) processes to be completed ONLINE: Enrolment, IA Marks upload & Examination Form Fill-up with payment**

Madam / Sir

As per Resolutions adopted during the emergency meeting with Principals / TiCs / OiCs of all affiliated Undergraduate colleges of Bankura University held on 07/10/2020 at 8 PM, and as directed, and pursuant to the Advisory of the Principal Secretary (Dept. of Higher Education) to the Govt. of West Bengal, vide No. 376-EH/1U-37/2020 dated 27/06/2020 regarding the mode of evaluation of students, this is to inform you that the following procedure(s) shall be adopted for computation of Intermediate Semesters II & IV Examinations 2020 results of UG General Degree Courses:

1. **80% weightage** be considered on the basis of **best aggregate percentage** obtained in results, by the student in the **previous 03 semesters for UG SEM IV & 01 semester for UG SEM II**
2. **20% weightage** be considered on the basis of the **marks awarded** by Examiners for **Internal Assessment Tests of Courses / Papers of current semester(s) i.e. UG IV & II**, conducted in non-physical contact mode.

This division of the Full Marks of any Course/Paper into 80% & 20% conveys the message that there would be two categories of assessment / evaluation procedures:

- The first would involve awarding of marks arrived at after conducting of Assessment Tests using non-physical contact methods by faculty members concerned.
- The second involves awarding (the student) marks based on previous performance / academic record.

**Description of computation procedure in detail:**

**Undergraduate Semester IV & II:**

<b>Course type</b>	<b>Breakup of Full Marks</b>	<b>Computation of Theory Exam portion (F.M.:40 / 30 / 25)</b>	<b>Computation of Practical Exam portion (F.M.: 15)</b>	<b>Computation of Internal Assessment portion (F.M.:10 / 20)</b>
<b>Theory + Internal</b>	40+10	best aggregate percentage of previous 03 OR 01 semesters, as applicable	N.A.	As per marks submitted by colleges after conducting IA tests
<b>Practical + Internal</b>	30 + 20	N.A.	best aggregate percentage of previous 03 OR 01 semesters, as applicable	As per marks submitted by colleges after conducting IA tests
<b>Theory + Practical + Internal</b>	25+15+10	best aggregate percentage of previous 03 OR 01 semesters, as applicable	best aggregate percentage of previous 03 OR 01 semesters, as applicable	As per marks submitted by colleges after conducting IA tests

For the publication of results of Intermediate Semester students, the following processes need to be completed urgently as per the following timeline:

<b>Name of activity</b>	<b>Start Date and End Date with time</b>
<b>UG SEM II &amp; IV Enrolment Form fill-up done by students by logging into their Unitrack portal account</b>	09/10/2020 (11 AM) to 10/10/2020 (11 AM)
	10/10/2020(6 PM) to 13/10/2020 (11 AM)
	13/10/2020 to (5 PM) 14/10/2020 (11 AM)
<b>Approval by college concerned &amp; Faculty Allocation for IA Marks upload</b>	14/10/2020 (11 AM) to 15/10/2020 (EOD)
<b>IA Marks by Faculty members of UG colleges</b>	15/10/2020 (4 PM) to 17/10/2020 (EOD)
<b>Exam Form fill-up of UG SEM II &amp; IV and PG II with payment of requisite fees</b>	18/10/2020 (11 AM) to 22/10/2020 (EOD)
<b>Processing of UG SEM II &amp; IV and PG SEM II results based on 80/20 Formula</b>	23/10/2020 onward

Please note that Enrolment Form fill-up and Examination Form Fill-up will have to be completed ONLINE at Unitrack portal by all UG SEM II & IV students. As discussed, colleges shall kindly support by completing the following activities as per the Timeline mentioned above:

1. Approval of Enrolment Form Fill-up of students in Unitrack portal
2. Faculty Allocation in Unitrack portal for Internal Assessment marks upload
3. Approval of Examination Form Fill-up of students in Unitrack portal

This is to also request you to kindly intimate all faculty members of your college who would have to upload Internal Assessment Marks of students of SEM II & IV, as per the Timeline above.

Thanking you in anticipation of your kind support in this entire matter

Sd/-

Controller of Examinations (Addl. Charge)  
Bankura University

Copy to:-

1. All Principals / TiCs / OiCs of all affiliated UG colleges of *Bankura University*
2. The Registrar, *Bankura University*
3. The Inspector of Colleges, *Bankura University*
4. The Secretary, Council for UG Studies in Arts & Science, *Bankura University*
5. The Secretary to the Hon'ble Vice Chancellor
6. Guard File

  
Controller of Examinations  
(Addl. Charge)  
Bankura University